

# Process Risk Assessment

## Building Cleaning

<b>A Administration Section</b>	Company:	Service:	Location:
Date:	Reference:	Assessor:	Manager:

**B Assessment of risk for:** **Working from Ladders**

C List Hazards Here	List Groups of People at Risk	Cat	List Existing Controls
<ol style="list-style-type: none"> <li>Slips and falls from height.</li> <li>Other risks associated with the work process being undertaken.</li> <li>Contact injuries from falling debris and equipment.</li> </ol>	<p>Cleaning operatives.</p> <p>Cleaning operatives.</p> <p>Cleaning operatives and other users of the building.</p>	<p>High</p> <p>Medium</p> <p>Medium</p>	<p>All operatives undertake an appropriate Induction Course which includes specific safety guidance in working from height.</p> <p>Operatives are provided with in-situ guidance into the safe use of ladders.</p> <p>All ladders purchased must conform with the relevant British Standard and manufacturer's safety information stored.</p> <p>All single ladders must be tethered to the work surface to provide additional safety to the operative.</p> <p>All operatives are issued with appropriate Personal Protective Equipment and provided with guidance in its safe and proper use.</p> <p>Warning signs are placed at the extremes of work area during all operations to provide an appropriate exclusion zone around the immediate work area.</p> <p>All operatives are instructed to wear appropriate footwear to ensure that they do not slip on rungs when working.</p> <p>All operatives are made aware of relevant First Aid procedures.</p>

<b>D Controls</b>		<b>E To be completed by manager</b>					
<b>Additional controls required</b>	<b>Action to be taken</b>	<b>By whom</b>	<b>Completion date</b>	<b>Task completed (signed and dated)</b>			
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<b>Ser No.</b>							
<b>Copies:</b>							
		<b>Assessment review date:</b>					
		<b>Signed:</b>					
		<b>Name (in capitals)</b>					
		<b>Date:</b>					

<b>F This risk assessment is cross-referenced with:</b>		<b>COSHH risk assessments</b>	<b>Other documents</b>